



CUSTOM GROUP LAND POLICY

APPLICABLE TO GLOBUS & COSMOS | ALL DESTINATIONS

CUSTOM QUOTATION: Please respond to Group Voyagers, Inc. by the option date listed on your quotation.

INCLUDED IN QUOTATION:

ACCOMMODATIONS

- Accommodations will be provided for:
 - Globus** in superior first class or best available first class
 - Cosmos** in superior tourist-class hotels, or best available tourist-class
- Hotels are subject to availability & subject to change. If for any reason we are unable to accommodate your group in the hotels considered in the quotation, we reserve the right to seek alternative accommodation. Alternative hotels are typically of equal or better quality than hotels listed on the quotation, as based on amenities and ratings guides, and may be located in alternate cities. No reduction will be given.
- Standard accommodations are twin-bedded rooms with private bath or shower, based on double occupancy.
- Single and triple accommodations are on a request basis and generally limited to 10 percent of the passengers traveling. Triples are not available on tours including cruises
- **Please Note** Hotel Accommodations are not held/confirmed at time of quotation. Once a signed copy of this policy and group deposit are submitted, final confirmation of hotels will proceed. Based on location, accommodations may be confirmed 60 days of travel. If for any reason we are unable to confirm a particular hotel within this timeline, we reserve the right to have additional time to confirm the hotel and may seek alternative accommodation.

TOUR DIRECTOR/LOCAL HOST The services of a professional Tour Director (Globus/Cosmos) or Local Host (Independence by Globus) are provided in accordance with the terms of your itinerary.

MOTORCOACHES are air-conditioned nearly everywhere while touring. No use of the motorcoach other than as specified in the itinerary.

SIGHTSEEING as outlined in the itinerary with inside visits (including admission charge) in the tour description. Sightseeing with local guides where applicable. Sightseeing is subject to availability at the time of travel. If select sightseeing proves unavailable, an alternative will be discussed/arranged.

GROUP AIR TRANSPORTATION is covered under a SEPARATE policy. Please refer to the Globus family of brands Group Air Policy for policies and terms relating to air inclusive bookings of ten or more passengers.

AIRPORT TRANSFERS on arrival and departure are included for your group, unless otherwise indicated in your itinerary. Group transfers require that all passengers are arriving and/or departing on the same flight. In the event passengers are on multiple flights at different times, additional supplements will be assessed. Alternatively individual transfers by shuttle or private vehicle can be included, however may not be available in all locations and may result in additional supplements.

NOT INCLUDED IN QUOTATION:

Unless otherwise outlined in your quotation, the following are not included: airport taxes (where applicable), excess baggage, meals not included in attached itinerary, all items of a personal nature such as laundry, cleaning, telephone, internet, or fax expenses, beverages including tea and coffee (except at breakfast and at hotel dinners), wines, liquors, soft drinks, etc. Gratuities for the Tour Director, motorcoach driver and local guides are not included and can be pre-paid for the entire group at your request. In some cases, gratuities for local guides cannot be included and must be paid while on tour.

PAYMENT & IMPORTANT DATES

	EUROPE & NORTH AMERICA Land Only Bookings	ALL EXOTICS & CRUISE-INCLUSIVE Land Only Bookings & ANY Air Bookings
AT TIME OF BOOKING Minimum Deposit Due	<p>\$1,000 per motorcoach per custom tour (non-refundable/non-transferable) * if assessed at time of quotation, this includes the \$250 non-refundable development fee.</p> <p>\$500 per motorcoach for land pre/post extensions to Independently arranged cruises (single city) (non-refundable/nontransferable)</p> <p>Signed copy of Custom Group Policy due</p>	<p>\$1,000 per motorcoach per custom tour (non-refundable/non-transferable)* if assessed at time of quotation, this includes the \$250 non-refundable development fee.</p> <p>\$500 per motorcoach for land pre/post extensions to Independently arranged cruises (single city) (non-refundable/nontransferable)</p> <p>Signed copy of Custom Group Policy due</p>
TRAVEL PROTECTION	<ul style="list-style-type: none"> • Travel protection may be purchased as an additional supplement and has NOT been included in the land price of the tour. If interested, refer to your quotation for pricing. Travel Protection information provided separately. • In order for any pre-existing conditions to be covered, insurance must be indicated and paid in full within 14 days of registering for the tour – we suggest paying for the insurance with the initial deposit. • Please note that amounts paid for the insurance are non-refundable. 	
30 DAYS AFTER DEPOSIT	<p>Review of Tour Literature We must receive ONE COPY of the tour literature you use to promote this tour (flyer, brochure, etc.) at least one month after the tour has been put into operation.</p> <p>We reserve the right to terminate all arrangements if the tour literature does not conform to the program or brand offered.</p>	
180 DAYS PRIOR TO DEPARTURE Minimum Deposit Due	N/A	<p>100% of Passenger names, individual deposits due</p> <p>\$250 per person land deposit, plus an additional \$250 per person for any tours with Intra-vacation air.</p> <p>Additional \$300 per person group air deposit (if applicable)</p> <p>First and last names must appear as they do on passports. Bookings made after this date must have names and individual deposits at time of booking.</p> <p>For tours that include a cruise: Rooming list is required to make cabin assignments. All unsold space will be released After this day, penalties apply for cancellation. Please refer to cancellation dates and penalties grid.</p>
120 DAYS PRIOR TO DEPARTURE Minimum Deposit Due	<p>100% of Passenger names, individual deposits due</p> <p>\$250 per person land deposit, plus an additional \$250 per person for any tours with Intra-vacation air.</p> <p>First and last names must appear as they do on passports. Bookings made after this date must have names and individual deposits at time of booking. After this day, penalties apply for individual cancellation. Please refer to cancellation dates penalties grid.</p>	N/A
90 DAYS PRIOR TO DEPARTURE*	<p>Final rooming list is due We must receive your rooming list 90 days prior to departure in order produce your documentation on time.</p> <p>For tours that include a North America train: Final payments are due.</p>	<p>Final rooming list is due We must receive your rooming list 90 days prior to departure in order produce your documentation on time.</p> <p>For tours that include a cruise: Final payments are due.</p> <p>For East Africa, South America, South Pacific and tours that include a cruise: Final payments are due.</p> <p><i>*in the event the cruise lines require a stricter payment or rooming list schedule this will be advised at time of quotation and supersedes this standard schedule.</i></p>
65 DAYS PRIOR TO DEPARTURE	<p>Final payments are due Tour arrangements are subject to cancellation if final payment is not received by the due date.</p> <p>Emergency contact info is due per person</p>	<p>Emergency contact info is due per person</p> <p>For all other destinations: Final payments are due.</p>
2-3 WEEKS PRIOR TO DEPARTURE	<p>E-docs and final guest communications created. Contingent on final payments received and all guest info provided.</p>	

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CANCELLATION DATES & PENALTIES

LAND AND CRUISE-INCLUSIVE BOOKINGS

	Individual Cancellation	Full Group Cancellation
After booking		\$1,000 per motorcoach or \$500 for pre/post cruise groups
EXOTIC LAND ONLY 179-65 days prior to departure	\$250 - \$500 per person canceled (land /intra-air deposits as applicable)*	\$250 - \$500 per person canceled (land /intra-air deposits as applicable)*
EUROPE & NORTH AMERICA 119-65 days prior to departure	\$250 - \$500 per person canceled (land /intra-air deposits as applicable)*	\$250 - \$500 per person canceled (land /intra-air deposits as applicable)*
64-45 days prior to departure	40% of total price	70% of total price
44-30 days prior to departure	60% of total price	80% of total price
29-1 days prior to departure	80% of total price	90% of total price
On departure day and later	100% of total price	100% of total price

IMPORTANT NOTES FOR ALL CUSTOM TOURS:

- Once the group tour deposit has been received, only minor revisions can be made to the itinerary. After the applicable individual passenger deposit due date, a fee of \$30 - \$250 per change may be assessed for any client-initiated alteration made to the itinerary or reservation. Your included activities have been confirmed in advance and cannot be changed while on tour.
- Select inclusions, such as private/unique meal venues, charter excursions, specialty lodges/resorts or other accommodations, may require additional deposits and/or may be subject to alternate cancellation penalties beyond our standard requirements. In this situation you will be advised as soon as possible along with an updated schedule for deadlines and terms.
- Reductions for clients who join the tour late or leave early are subject to restrictions and are determined on an individual basis at the sole discretion of Group Voyagers, Inc.
- The final tour price is determined based on the number of travelers at time of final payment. Cancellations after final payment are assessed cancellation penalties accordingly.
- Please note, that in the event a large number of travelers cancel within final payment, additional supplements may be assessed.

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OPTIONAL EXCURSIONS

Optional excursions, if available on your itinerary, cannot be pre-sold for groups.

YOUTH & STUDENT GROUPS

A youth group is any non-family group in which more than half of the passengers are between the ages of 8 and 17. Youth groups must be identified as such at the time of booking. There must be a minimum of 1 adult chaperone for every 9 youths. Youth groups are on request and may require special policies. Youth groups do not qualify for the child discounts as outlined in our standard terms & conditions. Additional documentation is required.

PAYMENT

The Globus family of brands will only accept payment for services provided and outlined in the custom quotation. Pricing will be presented as net or gross (including a reasonable commission/referral credit and/or rebates). Please discuss these options with your Custom Tour Associate.

- Any commission will be remitted after the group has departed.

PLEASE SIGN AND DATE THE FOLLOWING

My deposit certifies that I have read, understand, and agree to the terms specified in the Globus family of brands Custom Group Land Policy, and if applicable Group Air Policy, and the terms and conditions page located here: (in the United States) <https://www.globusjourneys.com/Terms/>, (in Canada) <https://www.globusjourneys.ca/Terms/>. The purchase of any travel services offered by Group Voyagers Inc. constitutes a contractual arrangement between the client and Group Voyagers Inc. and represents acceptance of the Terms and certify that I have provided or will provide to each of my booked passengers, a copy of the terms & conditions at the time of booking

GROUP NAME OR AGENCY NAME

TRAVEL DATES

AUTHORIZED SIGNATURE

SIGNATURE DATE

4695 S MONACO STREET | DENVER CO 80237

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